

- I. If you are driving **your covered auto**, then our Provider Attorney will represent you in the court of original jurisdiction for non-criminal non-commercial covered moving violations subject to the following:
 - a. **You *MUST* call 1-800-227-6459 to report the traffic violation within 3 days (72 hours) after receiving the citation.**
Please have your citation with you when you call. The call is logged, your membership is verified, and you will be asked to immediately send the following:
 - Original citation or *legible* copy of both front and back of citation.
 - Completed Power of Attorney Certificate.
 - Statement of Fact regarding the incident.
 - b. We must receive the above information ***in full*** in the home office **at least ten business days prior to your court date**. When we receive the completed information, we will process and forward it to the Provider Attorney who will handle the case in the jurisdiction where it was received. If any problems develop, we will try to contact you. Keep in touch with us!
 - c. **Be sure that we and your Provider Attorney have telephone numbers where you can be reached, or a message can be left and forwarded to you. It is very important to stay in touch with us and your Provider Attorney.**
 - d. Contact us by phone 3-5 business days after your initial contact with us for your provider Attorney's name and number. The Provider Attorney will contact the court and take the necessary action to get you the best result possible. You should contact us for results 5 business days after your court date.
 - e. The Provider Attorney will bill us for his coverable attorney fees. However, **you are responsible for any out-of-pocket expenses** such as **finances, fees, or other court costs. Call 1-800-227-6459.**
 - f. If you choose to use your own attorney to represent you on a moving violation such as speeding, following too closely, or improper lane change, we will reimburse you up to \$200.00 for the cost of representation as follows: \$75.00 for a citation where no court appearance is necessary; \$150.00 where a court appearance is necessary to effect final disposition, or \$200.00 when an actual trial is required for final disposition. Coverage is for representation in the court of original jurisdiction.
- II. If you are driving **your covered auto**, then we will pay a Provider Attorney up to \$2000.00 to defend you against non-commercial covered charges of auto manslaughter, auto assault and battery, or vehicular homicide, provided you comply with I. a.) through e.) above. The maximum fees we will pay are as follows: \$250.00 for preliminary proceedings; after indictment, \$250.00 for each trial day. The maximum for preliminary proceedings and trial days is \$2,000.00.
- III. If **your auto** sustains damage as a result of an automobile accident, we will pay up to \$500.00 to retain an attorney to assist in the collection for such damages. Accident must be reported to the state or local police and a copy of the officer's report must be submitted with your claim.
- IV. If you receive personal injuries while driving or riding in an **auto** or as a result of being struck by an **auto** while walking, we will pay up to \$500.00 to retain an attorney to assist in the collection of compensation for any such personal injuries. Accident must be reported to the state or local police and a copy of the officer's report must be submitted with your claim.